

GULF BREEZE BAND BOOSTERS ASSOCIATION, INC.

Board of Directors' Meeting

November 7th, 2022

Time: 7 PM

Location: Choir Room (Next to Band Room)

Present: Josh Jenkins, Alex Singletary, Bethany Van Horn, Grace Hofius, Tom Hofius, Tracey Henning, Tonya Duke, Patrick Barnett, Keith Whelan

AGENDA

- I. Call to Order by Josh Jenkins at 7:09pm
- II. Proof of Notice/Quorum – Noticed via the Band App and emailed to parents on record/Majority BOD
- III. Secretary's Report – Review and Approve Sept 13th, 2022, Minutes with applied changes by Grace Hofius, seconded by Josh Jenkins. Unanimous approval.
- IV. President's Report
 - a. Marching season is winding down. We need to switch to planning Winter Concert (December 6th) and other future events and fundraising. The Gulf Breeze Christmas parade will be held at 4pm on December 3rd.
- V. Vice President's Report no updates

- VI. Treasurer's Report Budget updated with current totals, see attached. Current cash reserve at \$6,867.57.
- VII. Director's Report New instruments purchased, and successful instrument Try-On event held! Discussion re: 5 year plan for new uniforms, as well as need for new band tower before next marching season. Will f/u with Principal Brothers.
- VIII. Committee Reports
- a. Concessions – Fantastic season with over \$30,000 in sales-credit given to the concessions volunteers, signage, and new streamlined process for drinks/ordering. Requests for next season include a chest freezer and new cheese dispenser. Stand-cleaning tentatively scheduled for January 21 at 9:30am. Plan to support the Winter Concert by supplementing parent provided refreshments.
 - b. Flag in the Breeze – no updates
 - c. Program – a replacement committee head still needed for next year
 - d. Communication – no updates
 - e. Uniform – Next scheduled uniform laundering to take place after the December 3rd parade. Concert Black attire will be utilized for Winter Concert.
 - f. Volunteer – no updates

g. **Transportation – Whelan** - For transportation, everything is going well, especially with the change in the podiums, we can now take everything in the truck without needing to pull the trailer. We have been making repairs to our “new big podium” and have a fix for it moving when on hard surfaces. In the future, we will need to find a better solution for the pads on the bottom.

Big thanks to all the chaperones who have helped get the band on and off the field. The truck is running great, and we are looking at solutions to get lighting under the platform and possibly more running lights for the back of the truck as well as working lights when we are loading in the dark.

The yellow trailer is going to need some tailgate work done soon. The piano hinge is worn and cracking in some places. This will be a good project for the maintenance department at the end of our season.

The box trailer needs one of the locking arms fixed. Looking at it we feel it would be best if we see if the maintenance department will not just buy a new locking arm and we can replace it.

h. **Grant Writing – no updates**

IX. Adjournment – Next meeting is December 13th at 7 PM

X.

GULF BREEZE BAND BOOSTERS ASSOCIATION, INC.

Board of Directors' Meeting Minutes

September 13th, 2022

Time: 7 PM

Location: Choir Room (Next to Band Room)

AGENDA

Present: Josh Jenkins, Beatriz Gutenmann, Alex Singletary, Bethany Van Horn, Grace Hofius, Tracey Henning, Ed Henning, Barbara Scott, Alan Slusher, Eva Slusher, Paola Hoffman, Bri Butler, Jasmine Beatty

Call to Order by Josh Jenkins at 7:10pm

Proof of Notice/Quorum – Noticed via the Band App and emailed to parents on record/Majority BOD

Secretary's Report – Motion to approve August 15th, 2022, Minutes with no changes by Grace Hofius, seconded by Eva Slusher. Unanimous approval.

President's Report

GL insurance secured at a discount from previous year.

Finances are healthy and overall fundraising is good.

Vice President's Report

March-a-Thon 2022 t-shirt design/sponsors have been finalized. T-shirts will be ordered for all qualifying sponsors as well as any student that raised >\$100.

Treasurer's Report Welcome Tracey Henning as Co-Treasurer! Motion to approve Treasury Report by Grace Hofius, seconded by Josh Jenkins. Unanimous approval. Upcoming anticipated expenses include truck maintenance, instrument repair, uniform cleaning, and game-day student food budget. \$16,000 allotted to Band Director at this time.

Director's Report Preparing for upcoming MPAs.

Committee Reports

Concessions – Food has been acquired for upcoming game, research into alternative sourcing for the future due to supply chain/delivery issues. Booth is running smoothly with limited waste. Current concessions sign will be sponsored by local business, "Prim in Proper". Still in need of a chest freezer for future events.

Flag in the Breeze – The Veteran's Day Holiday will be free for any renewals. Continue to spread the word and encourage student help for placing flags.

Program – As of meeting, profit for programs at \$10,447.94.

Communication – Jeff DeVasConCellos now has access and will be managing the Soundwave Band website.

Uniform – Still need to arrange time for uniforms to be cleaned.

Volunteer – no update

Transportation – no update

Grant Writing – no update

New Business

Elect new committee chairs- no update

Old Business

Meeting dates and times will remain Tuesdays at 7pm

Adjournment – Next meeting is October 11th, 2022 at 7pm